

**FASA Bylaws approved on September 12, 2023**

**BYLAWS  
of  
THE FAYETTEVILLE AREA SHAG ASSOCIATION**

**ARTICLE 1. NAME**

The name of this club shall be The Fayetteville Area Shag Association.

**ARTICLE 2. PURPOSE**

The purpose of this club is to perpetuate and preserve the dance, to promote beach music and the atmosphere surrounding the dance, and to create and maintain an environment conducive to the dance.

**ARTICLE 3. PERPETUAL BOARD**

**SECTION 1.** The Perpetual Board of Directors consists of the club's original elected officers along with selected other founding members of FASA. Should a member of the Perpetual Board of Directors resign or not be able to perform their duties, these positions will be filled by the Perpetual Board from the FASA general membership.

**SECTION 2.** The duties of the Perpetual Board are to ensure that ARTICLE 2 of the bylaws is adhered to.

**SECTION 3.** FASA's Perpetual Board will also serve as an advisory board to the FASA Executive Committee.

**ARTICLE 4. MEMBERS**

**SECTION 1.** All prospective members must be at least twenty-one (21) years of age. Applications received prior to the scheduled monthly meeting will be presented at this meeting and voted upon at that meeting. A two-thirds (2/3) vote of members present shall elect prospective members to membership.

**SECTION 2.** Club dues shall be \$30 per person per year, due and payable no later than January 31 each year. Applicants who join August 1st or later in the year will pay \$20 in dues.

**SECTION 3. CONDUCT.** Any member whose conduct is detrimental to the good of the club or its purpose can be removed from membership by a two-thirds (2/3) vote of the current Executive Committee. The findings to be presented to the membership at the next meeting and voted on with a two-thirds (2/3) vote required for removal from membership.

## **ARTICLE 5. OFFICERS**

**SECTION 1.** The officers of the club shall be:

President  
Vice President  
Recording Secretary  
Corresponding Secretary  
Treasurer  
Sergeant-at-Arms

**SECTION 2.** The parliamentary authority for the club shall be ROBERT'S RULES OF ORDER.

**SECTION 3.** The duties of the club officers are:

### **A. PRESIDENT**

1. Opens all meetings at the prescribed time and place.
2. Conducts all business before the club.
3. Restrains the members when engaged in a debate within the Robert's Rules of Order.
4. Authenticates by his/her signature, when necessary all acts, orders, contracts and checks of the club.
5. Acts as spokesperson for the club.
6. Adjourns any meetings where order cannot be maintained.
7. Appoints the nominating committee for the yearly election of club officers subject to the approval of the club at the regularly scheduled September meeting.
8. Serves as ex-officio member on all committees except the nominating committee.

### **B. VICE-PRESIDENT**

1. Assumes the duties of the President in his/her absence.
2. Acts as club Parliamentarian.

### **C. RECORDING SECRETARY**

1. Takes minutes of all club meetings.
2. Provides minutes of previous meetings to the membership.
3. Presides over all meetings in the absence of the President and Vice-President.

### **D. CORRESPONDING SECRETARY**

1. Conducts all club correspondence as directed.

2. Takes minutes at all club meetings in the absence of the Recording Secretary.

#### **E. TREASURER**

1. Receives and banks all monies due to the club.
2. Keeps bookkeeping records of all funds.
3. Dispenses all money as the club may direct.
4. To give monthly financial reports.
5. Gives a projected financial statement for the year at the January meeting.
6. The treasurer shall prepare all checks. All checks shall contain two signatures. Normally the two signers shall be the President and the treasurer, but in the absence of the President and/or Treasurer, the two signers may be any two members of the Executive Board.

#### **F. SERGEANT AT ARMS**

1. Polices all assemblies of the club.
2. Controls entry to all club functions and assemblies.

**SECTION 4. TERMS OF OFFICE.** The elected officers shall be elected in the following manner: Nominations for officers shall be made at the regularly scheduled meeting in October of each year. In addition to those names proposed by the nominating committee, nominations may be received from the floor. Officers shall be elected by ballot at the first regularly scheduled meeting in November of each year. Officers shall assume their duties on the first day of January following election to serve for one-year terms.

**SECTION 5.** No member shall hold more than one office at a time, and no member shall be eligible to serve more than two consecutive terms in the same office.

### **ARTICLE 6. MEETINGS**

**SECTION 1.** The regular meeting in January shall be known as the annual meeting, and shall be for the purpose of receiving annual reports of committees.

**SECTION 2.** There will be a regularly scheduled meeting of the club monthly. Special meetings may be called by the Executive Committee or by written request of ten (10) members, six days' notice must be given except in cases of emergency.

### **ARTICLE 7. EXECUTIVE COMMITTEE**

**SECTION 1.** The Executive Committee shall be made up of the club's elected officers, President, Vice-President, Recording Secretary, Corresponding Secretary, Treasurer, and Sergeant-At-Arms. The Perpetual Board shall serve as advisors to the Executive Committee and meet with them at either the Executive Committee's request or at the request of the Perpetual Board.

**SECTION 2.** The Executive Committee will generally supervise the affairs of the club between regular meetings subject to the rules of the club and none of its acts shall conflict with action taken by the club.

**SECTION 3.** The Executive Committee shall not expend an amount to exceed two hundred fifty dollars (\$250) for unexpected expenses between regular club meetings.

**SECTION 4.** The executive committee shall present a proposed budget in January to the membership.

## **ARTICLE 8. STANDING COMMITTEES**

### **SECTION 1. TELEPHONE COMMITTEE DUTIES.**

1. Obtains current lists of membership to develop a telephone tree for the purpose of notifying membership of current events.

### **SECTION 2. PUBLICITY COMMITTEE DUTIES**

1. Coordinates shag club news with the monthly newsletter and club's schedule.
2. Coordinates and publicizes club events through the media.
3. Establishes a position within the committee of club photographer.

### **SECTION 3. ENTERTAINMENT COMMITTEE DUTIES**

1. Plans and prepares at least four (4) social events per year.

### **SECTION 4. MEMBERSHIP COMMITTEE DUTIES**

1. Seeks and recruits new members.
2. Reviews all membership applications and presents applicants to the club membership.
3. Keeps records of all dues-paying members.

### **SECTION 5. WAYS AND MEANS COMMITTEE DUTIES**

1. Develops money-making ideas.
2. Organizes and conducts money making events.

## **ARTICLE 9. QUORUM**

Fifteen percent (15%) of the total membership shall constitute a quorum. Without a quorum no business can be conducted.

## **ARTICLE 10. AMENDMENT OF BYLAWS**

These Bylaws may be amended by any regular meeting of the club by a two-thirds (2/3) vote of the members present, provided that the amendment has been submitted in writing at the previous regular meeting.